The New Plymouth City Council held a regular meeting at 215 N Plymouth Ave, New Plymouth, Idaho.
Mayor Tyson Flannery called the meeting to order at 6:00 p.m.
Mayor led the **Pledge of Allegiance**

Council Present: Council-President James, Councilor Davis, Councilor Martinez, Councilor Ware
Council by Phone: None
Council Absent: None
Staff Present: Marianne Gatchell – Clerk, Stephanie Johnson – Treasurer, Melanie Cope – Librarian, Beau Ziemer- Public Works Superintendent, Andy Gehrke- Engineer, Jill Holinka- City Attorney by Phone
Staff Absent:

Declaration of Conflicts of Interest: None
Declaration of Council Members' Discussion Outside an Open Meeting: None

CONSENT AGENDA:

A. **Approval of Minutes –** July 7, 2026, Regular Meeting.
B. **Approval of Accounts Payables**

Councilor Davis **MOVED TO** approve the consent agenda as presented**.** Seconded by Councilor Martinez. **Motion carried by voice vote.**

Non-Consent Agenda

A. Report on Horseshoe Days- Lisa Halbert & Marissa Flannery- Lisa Halbert said how amazing Horseshoe Days was. They were so impressed by the turnout, and those who showed up to help. She said that they are ready to hand it over next year, and they are both willing to help. They've got $1000 in supplies & $500 in seed money for next year's event. She noted that having someone in charge of volunteers would be helpful. All in all, it was a really great day.

B. Presentation of Appreciation for Horseshoe Days- Council President James – Council President James presented Certificates of Appreciation to Lisa Halbert and Marissa Flannery for the hard work & dedication spent for this event. He was so impressed by the time and efforts selflessly given by both Lisa & Marissa.

C. Special Events Permit- Robert Evans- Cycling Quests, LLC- Robert Evans spoke to the council about the cycling event that will be held on October 11, 2026, in Kiwanis Park. The race will be outside of city limits near Big Willow. The park will be used as the setup, sign in, and ending place. They will have food trucks in the park throughout the day. He is hoping to talk with businesses in the area that can be open that day. He hopes that this event will be well attended, which will open the option for repeat events in the future. He will work with the city on road closures and other details as the date

approaches. Council President James **MOVED TO** approve the Special Events Permit for Cycling Quests, LLC on October 11, 2026. Councilor Davis seconded the motion. **Motion carried by voice vote.**

D. Double Diamond Update- Robin Cusma- City Staff- City Attorney Jill Holinka- Robin Cusma updated the council on the status of the Double Diamond. Her insurance had approved the bid from Paul Davis for demo at $135,000. But have yet to release the funds. She has not been able to get any concrete information from the insurance on her own. She has also asked for a bid from an addition contractor. She has retained an attorney to address the hold up with the insurance. Her attorney has given the insurance company a deadline of July 31, 2026, to respond. She did confirm that if the cost for the demo exceeds the approved bid the insurance will pay the difference. She is asking the city for a 90-day extension with hopes that before that time is up, she will have the demo started. City Attorney Jill Holinka recommended that the city grant this extension, that they can set any time limit they choose. Robin is actively communicating with city and is willing to comply. She can report back to city every 30 days on the status. Attorney Holinka also told the council that there are other cities that have experienced similar situations, which has taken anywhere from 2-3 years before the cleanup has been completed. It's a long process, and the city does not want to take on the liability and cost of this clean up. We want to work through the process and give every opportunity for the property owner to handle the cost and responsibility. The city can still move forward after the 90-day extension with the non-compliance and violation/citation process. Councilor Ware **MOVED TO** approve a 90-day extension for Robin Cusma/Double Diamond and ask her to report every 30 days to the council. Councilor Davis seconded the motion. **Motion carried by voice vote.**

E. Approval for City Signs for Roscoe Jarboe- Mayor Flannery- Mayor Flannery asked the council for approval to place two signs at the entrances of the city limits for Professional Bull Rider Roscoe Jarboe, who is from New Plymouth. The city won't be responsible for the cost of the signs. Councilor Martinez **MOVED TO** approve the signs at both entrances of the city for Roscoe Jarboe. Council President James seconded the motion. **Motion carried by voice vote.**

F. 3rd Quarter Financial Report-Treasurer Stephanie Johnson- Councilor Davis **MOVED TO** approve the 3rd Quarter Financial Report and have it posted to the city website. Council President James seconded the motion. **Motion carried by voice vote.**

G. Approval of Tentative Budget FY2026-27- Treasurer Stephanie Johnson- Stephanie presented the FY2026-27 Tentative Budget as prepared. The budget includes a 3% COLA increase for all employees, except for the 3 who received a larger increase in their wages. The streets expenditure budget decreased by removing projects to return a balanced budget. The admin fund decreased by $2800.00 to adjust for sales tax that the city had to pay. The budget is balanced; this is just the tentative budget and will most likely change a bit with the final numbers from the county. Treasurer Johnson asked for any questions, concerns or comments from the council, with none being presented. Councilor Davis **MOVED TO** approve the Tentative Budget FY2026-27 and

publish twice at least 7 days apart in the Idaho Press Tribune. Council President James seconded the motion. **Roll call vote.** Councilor Davis- AYE, Councilor Ware- NAY, Councilor Martinez-AYE, Council President James- AYE. **Motion carried by 3-AYES to 1-NAY.**

DEPARTMENT/ ACTIVITY REPORTS

A. Clerk/Building/Planning & Zoning – Marianne Gatchell –Report Given
B. Treasurer – Stephanie Johnson – Report Given
C. Library – Melanie Cope, Director- Report Given
D. Public Works – Beau Ziemer – Report Given-Pathway wrapping up, grass in green
G. Engineer – Andy Gehrke – Report Given- Subdivision Walk throughs.

Executive Session

Idaho Code 74-206 (1) (c) (to acquire an interest in real property not owned by a public agency)
Councilor Davis **MOVED TO** enter executive session. Councilor Ware seconded the motion. **Motion carried by voice vote at 6:52.**

Exit Executive Session at 7:16

Decision of Executive Session

Council President James **MOVED TO approve the mayor to make an offer on the property as discussed in executive session.** Councilor Ware seconded the motion. **Roll call vote.** Councilor Davis-AYE, Councilor Ware-AYE, Councilor Martinez-AYE, Council President James- AYE. **Motion carried by 4-AYES. O-NAYS**

MAYOR & COUNCIL COMMENTS:

Mayor: Mayor Flannery read a letter addressing the citizen comments made at the last meeting concerning issues of transparency and legality of actions of the city. Information included was received by our city attorney and our ICRMP attorney.
Council: None

COMMENTS FROM THE PUBLIC

Penny Kovick- 4157 NW 1st Ave NP- PCRD Update
Debbie Mills-Smith- 108 SW Blvd NP- Asked about taking care of the properties with overgrown noxious weeds.
Shelly Wilson- 4470 SW 2nd Ave NP- Really impressed with Horseshoe Days, Pathway is beautiful, Co-op Park looks great, Waterwheel project looks great, and if the council can please speak up so everyone can hear.
Randy Frates- 5175 SE 1st Ave NP- Blvds look great. Kiwanis Pancake Breakfast at the fair grounds on 7/31/26.

ADJOURNMENT;

Councilor Davis **MOVEDTO** adjourn**.** Seconded by Councilor Ware. **Motion Carried by voice vote**.

Meeting Adjourned 7:34 p.m.

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Mayor Tyson Flanner **Marianne Gatchell, Clerk**