

New Plymouth City Council Meeting
MONDAY
21 December 2009
7:00 p.m.
New Plymouth City Council Chambers (Library)

The regular meeting of the New Plymouth City Council was held at the New Plymouth City Hall on Monday, 21 December 2009 at approximately 7:10 p.m.

The meeting was called to order by Mayor Joe Cook, following the arrival of Councilwoman Mayer, who was about 10 minutes late.

Roll call was taken with council members Mayer, Cline and York present. Councilman Esplin was absent. Staff members in attendance were Beau Ziemer, Beth Ann Christensen and Leon K. Jensen. Andy Gerhke of Holladay Engineering was also present.

Regular Agenda - **Councilman York moved to approve the agenda, seconded by Councilwoman Mayer. The voting was unanimous in favor of the motion.**

Consent Agenda - **Councilwoman Mayer moved to approve the consent agenda, seconded by Councilman Cline. The voting was unanimous in favor of the motion.**

Old Business

Fee schedule for Sewer / Water Service Ordinance Update – Staff provided the council with a copy of the proposed ordinance for their review. The council would like to give property owners time to prepare for changes in the billing when properties lie vacant. It was determined that the beginning date of the charges for vacant properties would be the first council meeting in March. **Councilman York moved that we change the water hook up fee and adopt the ordinance that we are working on, amending Title 3 Section 3-3-8 affective the first council meeting in March. The motion was seconded by Councilwoman Mayer. The voting was unanimous in favor.**

Audit Firm information / discussion – Staff drafted a letter to Jo Bolen of Gibbons, Scott & Dean LLP for review by the council. An email was presented to the council from Jo Bolen which arrived today and that an attachment was presented to be added to the letter to replace an existing page in the contract. **Councilwoman Mayer moved to accept the letter and have the Mayor sign the audit contract. The motion was seconded by Councilman Cline and the voting was unanimous in favor of the motion.**

Letter to Mr. Gillespi regarding City position on possible Nuclear Power Plant site – Staff presented a letter to the council in their packets written to Mr. Gillespi. **Councilman York moved to send the letter. The motion was seconded by Councilwoman Mayer.** Discussion followed regarding the proposed land use change. Mayor Cook repeatedly expressed his reservations with sending a letter. **Councilman York rescinded his motion made earlier. Councilman York moved to table this discussion until there is further information. The motion was seconded by Councilwoman Mayer. The voting was unanimous in favor of the motion.**

New Plymouth Water Users discussion – Beau Ziemer, Public Works Director presented

more information with an updated timeline for required activities and actions regarding the city assuming control of the water users association. Mr. Ziemer has written a letter that he would like to send by the 5th of January 2010. The letter should be reviewed for content and form prior to mailing. Ordinances may need to be adopted as well as a fee structure for water fees. **Councilman Cline moved to get the letter and fee schedule out to the water users. The motion was seconded by Councilwoman Mayer. The voting was unanimous in favor of the motion.**

New Business

Andy Gerhke – Holladay Engineering - Eastern Oregon Construction – Pay Application No.1
Motion to approve by Councilman Cline, seconded by Councilwoman Mayer. The voting was unanimous in favor of the motion.

Andy Gerhke – Holladay Engineering - Eastern Oregon Construction – Change Order No.1
Motion to approve by Councilman Cline, seconded by Councilwoman Mayer. The voting was unanimous in favor of the motion.

Andy Gerhke – Holladay Engineering - Eastern Oregon Construction – Change Order No.2 **Motion to approve by Councilman Cline, seconded by Councilwoman Mayer. The voting was unanimous in favor of the motion.**

Public Works Department – Possible RTV purchase – Beau Ziemer, Public Works Director has reviewed the revenue and expenditures of the city and at this time will wait to discuss any purchase of an RTV.

Personnel Manual amended language regarding Pay Periods – Staff presented information regarding the changing of the personnel manual along with a draft of the proposed changes from the city attorney. **Councilman Cline moved to approve the personnel manual amendment. The motion was seconded by Councilwoman Mayer. The voting was unanimous in favor of the motion.**

Business Licenses – Staff reported that some businesses were issued licenses by staff rather than going to the council. This process will be corrected in the future. The council determined to approve the already issued business licenses. **Councilman York moved to approve the business licenses. The motion was seconded by Councilman Cline. The voting was unanimous in favor of the motion.**

Alcoholic Beverage Licenses – Staff was unsure of the total process but the city has collected fees and is waiting for information from the county approving the request. We will issue the licenses as soon as we have approval from the county. The State also has an approval process through the Idaho State Police. No formal action by the council was taken.

Vacancy of City Property Information – Staff presented information showing that the right of way in the area of Milt Hooper's home has not been vacated and his home is built partly on the right of way. Beau Ziemer stated that he would speak with Jared Belanger regarding any documentation stating that there was a vacation of the property in question. There is also two ditch rights of way as well as a sewer right of way in this area.

Ordinances & Resolutions

None

Open Forum – Merry Christmas

Mayor and Council Comments – Merry Christmas

Discussion was held about the possibility of canceling the first council meeting in January. The Mayor and one councilman will be absent. There may be another member of the council absent as well. **Councilman York moved to cancel the January 4th 2010 Council meeting. The motion was seconded by Councilwoman Mayer. The voting was unanimous in favor of the motion.**

Adjournment

The meeting adjourned at approximately 8:15 pm.

Joe Cook, Mayor

Leon K. Jensen, City Clerk/Treasurer