

New Plymouth City Council Meeting
MONDAY
2 April 2012
7:00 p.m.
New Plymouth City Council Chambers (Library)

On the 2nd of April 2012 the New Plymouth city council meeting was called to order at 7:00 pm by Council President Jeannette Mayer. Roll call was taken with council members Mayer, Warnke and York in attendance. Councilman Esplin was absent. Mayor Cook was absent.

Staff members in attendance were Beau Ziemer and Leon K. Jensen. Andy Gehrke from Holladay Engineering was present.

Regular Agenda – **Councilman York moved to approve the agenda. Councilman Warnke seconded the motion. The voting was unanimous in favor of the motion.**

Consent Agenda – **Councilman Warnke moved to approve the consent agenda. Councilman York seconded the motion. The voting was unanimous in favor of the motion.**

Old Business

None

New Business

S Plymouth Ave Reconstruction – Schedule C – Public Works Director Beau Ziemer gave an update on a start date for this project. He anticipates that the project will be done before the fair and parade.

2012 Arbor Day Proclamation – There was a grant of \$300.00 to help get trees, 50 of them, shipped to the city. The trees were donated by a company in Middleton. **Councilman York moved to approve the proclamation. The motion was seconded by Councilman Warnke. The voting was unanimous in favor of the motion.**

April Spring Cleanup in the city – Mr. Ziemer reported that the cleanup is underway and will continue through the month of April.

Equipment purchase proposal – 1996 Vactor 2105 Fan / 1996 Ford LN8000 – Mr. Ziemer reported that he is considering the purchase of this truck. He asked for verification of funds to ensure that money is available. Budget information was provided to Beau earlier in the day for his review.

Equipment purchase proposal – 1999 Freightliner Water Truck - Project report – Mr. Ziemer reported that he is considering the purchase of this truck. He asked for verification of funds to ensure that money is available. Budget information was provided to Beau earlier in the day for his review. Anticipated life of the truck was discussed. Councilman York asked about oil samples from the engine and the truck engine condition. Also the condition of the pump as it is the heart of the operation. Councilman York expressed interest of using one truck for water and vacuum use. After further discussion **Councilman Warnke moved that the Public Works Director purchase one truck depending on availability of funds and investments being accounted for by staff. The motion was seconded by Councilman York. The voting was unanimous in favor of the motion.**

Annual Water Report – Beau submitted a report to the council and answered questions regarding the report. The report shows water used, how much is billed and how much is pumped. Water use was high during the summer due to construction, etc. An acceptable level of water loss is 20% and the city goal is 15%.

Ordinances and Resolutions

2012 Arbor Day Proclamation – **Councilman York moved to approve the motion by title only and suspend the readings. The motion was seconded by Councilman Warnke and the voting was unanimous in favor of the motion.**

Open Forum

City Clerk Leon K. Jensen had two items for discussion. An application was provided to city hall for a business license to replace the operation now commonly known as the Pink Duck. The owner of the business will be changed. The name of the new business is K & K Collectibles. They will continue the operation as it is now and will also sell on consignment.

He pointed out that the public works staff has been receiving \$100.00 in April and October each year for a clothing allowance. That amount was changed in the budget to \$200.00. However in the personnel manual the amount is still listed as \$100.00. Mr. Ziemer recommended the expenditure to go to \$200.00 during the budget process. The personnel manual should be amended in order for the authorization of the expenditure to be proper. Beau reported that the amount was approved in the budget and was part of compensation as a reduction of possible wage increases to the public works staff. Councilman Warnke suggested that the entire personnel manual should be reviewed. Councilwoman Mayer agreed.

Mayor and Council Comments

Councilman Warnke expressed his interested in the report which was provided by staff showing cash amounts and availability of funds in the various funds used by public works. He also asked about the quarterly publishing of the budget report. Staff has not published the 1st quarter report but it is being prepared for publishing. We have not published the annual road report as yet. Councilman Warnke also asked about the status of the audit which we have been told we should receive by the middle of this month, April. He asked about the new auditor and what the status is with his contract and when we can anticipate the completion of the audits for which he will be responsible. Mr. Folke reported that he should be able to complete our next two audits by July of this year. Staff will check to see that an official contract has been put in affect.

Councilwoman Mayer suggested that we get flowers for city Librarian Amy Gibbons. She has delivered a new son to her family and baby and mother are doing well.

Adjournment

Councilman Warnke moved to adjourn the council meeting. The motion was seconded by Councilman York. The voting was unanimous in favor of the motion.

The meeting adjourned at approximately 7:40 pm.

Jeanette Mayer, Council President

Leon K. Jensen, City Clerk/Treasurer