

NEW PLYMOUTH CITY COUNCIL  
Regular Meeting Agenda  
August 4, 2025 – 6:00 PM  
New Plymouth City Council Chambers  
215 N Plymouth Avenue

1. Call Meeting to Order – Roll Call
2. Pledge of Allegiance
3. Approval of Minutes – July 21, 2025 (**Action Item**)
4. Approval of Payables (**Action Item**)
5. Citizen Comments- 3 Minutes Max Per Person- See guidelines below \*\*
6. Mayor & Council Comments- 3 Minutes Max Per Person
7. New Business –
  - a. Executive Session 74-206 (1) (b) and (f) - (b)To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. – (**Action Item**)
  - b. Items requiring decision from Executive Session- (**Action Item**)
  - c. Special Events Permit- Double Diamond Saloon-After Rodeo Street Dance-Road Closure– (**Action Item**)
  - d. Pond 4 Lining Final Pay App #7- Idaho Site Works- (**Action Item**)
  - e. Tank 9 Recoating Final Pay App #3-Fossil Coatings LLC- (**Action Item**)
  - f. Accept Letter of Resignation Mayor Grace- (**Action Item**)
  - g. Nomination for Mayor - (**Action Item**)
  - h. Oath of Office for Mayor- (**Action Item**)
  - i. Nomination for Councilmember- (**Action Item**)
  - j. Oath of Office for Councilmember – (**Action Item**)
8. Adjournment – (**Action Item**)

**\*\*CITIZEN COMMENTS**

This time is reserved for the public to address their elected officials regarding concerns or comments they would like to provide to the City Council regarding subjects not on the agenda. At times, the City Council may seek comments/opinions regarding specific City matters during this allotted time. This is not a time slot to give formal testimony on a public hearing matter, or comment on a pending application or proposal.

Any person needing special accommodation to participate in the above-mentioned meeting should contact New Plymouth City Clerk's Office at 215 N. Plymouth or phone 278-5338

Posted August 1, 2025, by: Marianne Gatchell

New Plymouth City Council Meeting Minutes  
MONDAY  
July 21, 2025  
6:00 P.M.  
New Plymouth City Council Chambers

On the 21<sup>st</sup> of July 2025, the New Plymouth City Council meeting was called to order at 6:08 P.M.

Pledge of allegiance.

Roll call was taken with councilmembers Hughes, Evans, Martinez and Mayor Grace present. Councilmember Davis was absent.

Staff members in attendance were City Clerk Marianne Gatchell, City Treasurer Stephanie Johnson, Public Works Superintendent Beau Ziemer, City Engineer Andy Gehrke, and City Attorney Jill Holinka present.

July 7<sup>th</sup>, 2025, City Council Minutes, July 7<sup>th</sup>, 2025, Budget Workshop Minutes- **(Action Item)**

**Councilmember Martinez moved to approve the minutes from July 7<sup>th</sup>, 2025, City Council Meeting & July 7<sup>th</sup>, 2025, Budget Workshop. Councilmember Evans seconded the motion. All in Favor. Motion carried.**

Claim Approvals- **(Action Item)**

**Councilmember Evans moved to approve the claims for July 21<sup>st</sup>, 2025. Councilmember Martinez seconded the motion. Roll call vote. All in Favor. Motion carried.**

Citizen Comments

Virginia Barton- 205 W Canal St NP- Appreciates the posting of the city council packet on the website, as well as the monthly financials. Item from 3/17/25 training for staff, an explanation for why the city clerk & deputy clerk did not attend. This question was answered in her public records request, reason given was that this training opportunity was not geared for these two positions. Item from 3/17/25 the Comp Plan, will there be open houses & public involvement? Answered by City Clerk Marianne Gatchell, yes this will be decided by Elizabeth Allen & The P&Z Commissioners. Item from 5/22/25- the park/pathway trees, will this be happening? Answered by Public Works Superintendent Beau Ziemer, yes but our city code has specifics on what types of trees can be planted. Barton said they are people that want to donate. Comments on the Impact Fee & the County P&Z.

Penny Kovick- 4157 N.W. 1<sup>st</sup> Ave NP- Presented the council information regarding the tax assessment and what patrons pay towards the recreation department. She is concerned that the city of New Plymouth is not receiving enough from the recreation department. Penny was hoping that a member of the council would be willing to represent the city and help get more funds spent here in our city to improve our parks.

Mayor & Council Comments

Mayor Grace made the announcement that she is moving from the city of New Plymouth and will be resigning as Mayor effective 8/4/25. She plans on recommending Council President Ron Martinez for the interim Mayor. Mayor Grace said that over the last several months she has been training Ron for this transition. She knew that when she ran that this wasn't going to be a full 4-year commitment. She knew there were big things that she wanted to get accomplished. Those big things have been brought to light and corrected. The city staff has always been supported. Now with the hiring of our new city treasurer we have a full team, and we are in a good place. Moving forward from a great spot.

Councilmember Hughes wants to be sure we are making the right decisions moving forward for the city with appointing an interim mayor, that we are following all the rules.

Councilmember Evans asked the city attorney if there was a law about having an acting mayor in place, City

Attorney Jill Holinka said, no there was not, just that we must have a quorum. Evans said that maybe we don't rush to fill the mayor position. She would like to see it posted on the city website so that any interested persons be notified.

Councilmember Martinez said he is willing to put his name in the hat for the interim mayor position. He is happy there is an election this November, and that if he was voted by our council for the fill in it would only be a few months.

#### New Business

- a. Approve 3rd Quarter Financial Report - **(Action Item)** City Treasurer Stephanie Johnson said she was happy to provide the 3<sup>rd</sup> Quarter Financials for the council & public. At this time, we should be seeing 75% of both revenues and 75% of expenditures. She mentioned the goal is to always be saving leftover funds by moving them to our LGIP account where there is a higher interest rate.

**Councilmember Martinez moved to approve the 3<sup>rd</sup> Quarter Financial Report. Councilmember Hughes seconded the motion. All in Favor. Motion carried.**

- b. Approve FY2025-2026 Tentative Budget - **(Action Item)** Councilmember Hughes had some questions on the budget- professional services between the \$20,000 and the \$50,000, for a breakdown of what those items are. Which things have changed from the budget workshop until now. The biggest changes were the sheriff cost; it came in a lot lower than expected. The Comp Plan was not originally in the budget at the workshop; it is now showing in the budget. Also, a question on the Hardin Contract increase. Once we get it approved, we will go from the city keeping 10% to keeping hopefully 20% as well as no longer paying for our two-garbage pickup invoices. This as well as when and if we increase the water rates those additional funds will just be added in throughout the year. Wage information is available on transparentidaho.com. The library only has \$500 for building repair, what happens if a big item needs to be repaired, how is that handled? The library building is owned by the city, so any big items i.e. roof, AC these types of things would be covered by the general fund. That line item is most likely for inside their building small repairs. Information was requested to clarify that the school will continue leasing through out the next year.

**Councilmember Evans moved to approve the Tentative Budget FY2025-26. Councilmember Martinez seconded the motion. All in favor. Motion carried.**

- c. Pond 4 Lining Project- DEQ ARPA Grant Final Request for Reimbursement #7AP- **(Action Item)** City Engineer Andy Gehrke said the project has reached substantial completion, the seepage test report has been reviewed and approved by DEQ, they said the city can request the final 5% of grant funds that amount is \$24,937.00 and the total ARPA grant was \$498,739.00. The liquidated damages will be deducted from the final payment after the punch list items have been completed.

**Councilmember Martinez moved to approve the Final Grant Request and allow the mayor to sign. Councilmember Hughes seconded. Roll call vote. Councilmember Hughes, yes. Councilmember Evans, yes. Councilmember Martinez, yes. Motion carried.**

- d. Pond 4 Lining Project- Engineering Amendments No.1- **(Action Item)** City Engineer Andy Gehrke said this is for the additional time that was spent on the project as the contractor is past their completion date, they are well past a year at this point. This covers the additional cost of services performed by Heco. The liquidated damages will be approximately \$50,000.00, the cost for engineering is \$24,750.00, about half of the total of liquidated damages.

**Councilmember Hughes moved to approve Amendment No.1 and allow the mayor to sign. Councilmember Evans seconded the motion. Roll call vote. Councilmember Hughes, yes. Councilmember Evans, yes. Councilmember Martinez, yes. Motion carried.**

- e. Resolution 2025-05 Adjusting Hardin Sanitation Fee Rates- **(Action Item)** City Attorney Jill Holinka said this is the resolution from the rate increase previously approved by council.

**Councilmember Hughes moved to approve Resolution 2025-05 Hardin Sanitation Fee Increase of**

**2.5% and allow the mayor to sign. Councilmember Martinez seconded the motion. Roll call vote. Councilmember Hughes, yes. Councilmember Evans, yes. Councilmember Martinez, yes. Motion carried.**

#### Reports

1. Monthly Financial Report- Treasurer Stephanie Johnson said she is providing as much information as she can for full transparency. This is where our budget sits up to June. The goal is to see that the revenues are coming in equal to and above the expenditures. We will be receiving our tax revenue share shortly. Mayor and council thanked Stephanie for a wonderful report.
2. Payette County Sheriff Report- Mayor went over the report, it seems consistent. Mayor had a meeting with the Sheriff and county commissioners a few months back, they asked if we planned to project the need for more officers. This would increase the cost to our budget, at this time it didn't seem that it was warranted.
3. Engineering Status Report-Andy Gehrke mentioned that Tank 9 recoating project should be wrapped up this week. Final fill will be done this week. The quality was good, no issues.
4. Library Report-Great turn outs for the Summer Reading Program that coincided with the Special Olympics for all children's sports.

#### Adjournment

**Councilmember Martinez moved to adjourn the meeting. Councilmember Evans seconded the motion. All in Favor. Motion carried.**

The meeting adjourned at 7:33 P.M.

Approve:

Attest:

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Lisa Grace, Mayor

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Marianne Gatchell, City Clerk

**CITY OF NEW PLYMOUTH**  
**Claim Approval List**  
**For the Accounting Period: 8 / 25**

Claim \$	Vendor Name	Fund
\$ 314.00	ADVANCED CONTROL SYSTEMS	WATER
\$ 880.00	BIBLIONIX	LIBRARY
\$ 151.69	CINTAS CORPORATION LOC.610	STREETS
\$ 27.30	COPE, MELANIE	LIBRARY
\$ 440.00	FREEDOM SPRINKLERS, LLC	WATER
\$ 640.61	Granite Excavation Inc	WATER
\$ 174.77	NAPA AUTO PARTS	SEWER
\$ 1,384.00	Paramount Electric LLC	IRRIGATION
\$ 118.62	PIPECO, INC	IRRIGATION
\$ 373.06	THE SHERWIN WILLIMAS CO	STREETS
\$ 280.44	IDAHO PRESS-TRIBUNE	ADMIN
\$ 149.00	ROCKY MOUNTAIN PRINT SOLUTIONS	ADMIN
\$ 1,000.00	PAYETTE COUNTY PROSECUTOR	ADMIN
\$ 4,500.00	HDR ENGINEERING, INC	ADMIN
30,765.34	PAYROLL	
<b>GRAND TOTAL</b>		<b>\$ 41,198.83</b>



## Application for Special Events Permit

*Submit completed applications to the City Clerk's Office,  
P.O. Box 158, 301 N Plymouth Ave.; New Plymouth, Idaho 83655*

*Call (208)278-5338 with questions*

*Fax: 208-278-5330*

**IF YOU ARE HOLDING A PUBLIC EVENT ON CITY PROPERTY OR IN CITY PARKS, OR IF YOUR  
EVENT REQUIRES ROAD CLOSURES, YOU MUST COMPLETE THIS APPLICATION FOR A  
SPECIAL EVENTS PERMIT.**

*Permit applications should be submitted no earlier than one (1) year prior to the event and no later than two (2) weeks  
prior to the event. Permit fee is \$50.00pd 7/23/25 me ✓ ck# 1920*

### **A. GENERAL INFORMATION**

Applicant Name: Double Diamond Saloon  
Phone: 503-780 8420 Email: doublediamondbar@hotmail.com  
Mailing Address: Po Box 298, New Plymouth 83655  
Business/Organization/Sponsor Name: \_\_\_\_\_  
Name of Event: Rodeo after party Street Dance  
Type or Purpose of Event: Live Music  
\_\_\_\_\_  
Date(s): 8/9/2025 Number of Events: 1  
Time: 4:00pm closure / 8pm start Number of hours per event: 6 hrs  
Number of Participants\*: \_\_\_\_\_

### **B. BRIEF DESCRIPTION AND PURPOSE OF EVENT (attached additional page if necessary)**

Annual Street Dance

**C. EVENT DETAILS: Please check the box next to the item if it WILL be a part of your event. Use the line  
following the event item to give details for all boxes checked.**

☒ Does the event involve the sale or use of alcoholic beverages? YES

*If yes, you will need to contact the City Clerk about an Alcohol Beverage Catering Permit*



☐ Does the event involve sale of food? NO

*You will need to coordinate with Southwest District Health regarding food requirements/permits*

☒ Will there be entertainment at your event? yes

Dance component/open floor? OPEN Live or recorded music? LIVE

☐ Will an existing occupied or vacant building be used? NO

☒ Will you require electrical hookup for the event? yes-our own

☐ Will generators be used? NO

☐ Will you require access to water for the event? Explain: NO

☒ Will signs and/or banners be displayed as part of the event? YES

#### D. STREET CLOSURE REQUEST

Will any streets or alleys be closed for the event? Yes X No       

You must list all street(s) and alleys requiring temporary closure (either full or partial) as a result of this event.

Street Name or Alley	Date of Closing	Time of Closing	Date of Reopening	Time of Reopening
109 W Maple	8/9/25	4:00 pm	8/10/25	2:00 AM

*Further, I hereby agree to replace the premises to the original condition prior to the event at my expense. I shall not hold the City of New Plymouth or the State of Idaho responsible for any damages or expenses caused by, or in connection with the use of said property. Cost of returning premises to original condition will be mine and not the City of New Plymouth or the State of Idaho.*

*I have read and do fully understand the requirements and responsibilities set forth by this permit. I agree to comply with all requirements listed upon issuance of my Special Events Permit.*

Applicant Name (Print): ROBIN Cusma Title: OWNER

Host Organization: Double Diamond Saloon

Signature: [Signature] Date: 7/20/25





**DOUBLE DIAMOND  
STEAKHOUSE AND SALOON**

**127 N. PLYMOUTH AVE.  
NEW PLYMOUTH, ID 83655**

**208-278-9282**

**EMAIL;**

**[DOUBLEDIAMONDBAR@HOTMAIL.COM](mailto:DOUBLEDIAMONDBAR@HOTMAIL.COM)**

RE: Request for street closure August 9, 2025 - 4:00 PM – 2:00 AM

Double Diamond Saloon would like to request approval to close the street at 109 Maple St on Saturday August 9<sup>th</sup>, 2025 between the hours of 4:00 pm to 2:00 AM to accommodate our “after rodeo” party and *old fashioned street dance*.

Each year our community looks forward to this event – and we enjoy hosting the annual street dance

Our request is to close W. Maple Street between Plymouth Ave and the Alley behind Double Diamond. The contained area will be secured for folks over 21 years of age.

We will be securing the area with “snow” fencing as well as professional security working the event. We will have an area outside the over 21 area on W Maple St side where minors – or folks that don’t want alcohol – can gather to enjoy the music without interfering with traffic on Plymouth Ave.

The actual event will open at approximately 8:00 pm, however the preceding hours are requested to fence the area, set up the stage, prepare lighting and place tables and chairs. In the past we have had the area cleared and street re-opened as close to 2:00 am as possible.

I appreciate your consideration.

Regards,

A handwritten signature in blue ink that reads "Rusma".

Robin Cusma  
503-780-8420

Premises Number: 1P-28  
Incorporated City

# Idaho State Police

## Retail Alcohol Beverage License

Cycle Tracking Number: 164754  
ISLD ID: 7265  
License Year: 2026  
License Number: 1507

*This is to certify, that* Lost Creek Investments LLC  
*doing business as:* Double Diamond Steakhouse & Saloon  
*is licensed to sell alcoholic beverages as stated below at:*  
127 N Plymouth, New Plymouth, Payette County

*Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.*  
*County and city licenses are also required in order to operate.*

Liquor	Yes	<u>\$500.00</u>
Beer	Yes	<u>\$50.00</u>
Wine by the bottle	Yes	<u>\$0.00</u>
Wine by the glass	Yes	<u>\$0.00</u>
Kege to go	No	
Growlers	No	
Restaurant	No	
On-premises consumption	Yes	<u>\$0.00</u>
Multipurpose arena	No	
Plaza	No	
Brewer's Retail	No	

TOTAL FEE: \$550.00

Signature of Licensee, Corporate Officer, LLC Member or Partner

LOST CREEK INVESTMENTS LLC  
DOUBLE DIAMOND STEAKHOUSE &  
PO BOX 298

NEW PLYMOUTH, ID 83655

Mailing Address

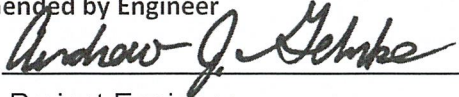
License Valid: 06/01/2025 - 05/31/2026

**Expires: 05/31/2026**

Director of Idaho State Police



# Contractor's Application for Payment

<b>Owner:</b> <u>City of New Plymouth, Idaho</u> <b>Engineer:</b> <u>HECO Engineers</u> <b>Contractor:</b> <u>Idaho Site Works</u> <b>Project:</b> <u>Pond No. 4 Lining Project</u> <b>Contract:</b> <u>Pond No. 4 Lining Project</u>	<b>Owner's Project No.:</b> <u>WW2309AP</u> <b>Engineer's Project No.:</b> <u>NP22-0404</u> <b>Contractor's Project No.:</b> <u>2322</u>																																				
<b>Application No.:</b> <u>7</u> <b>Application Date:</b> <u>7/24/2025</u> <b>Application Period:</b> <b>From</b> <u>10/1/2024</u> <b>to</b> <u>7/22/2025</u>																																					
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">1. Original Contract Price</td> <td style="width: 10%; text-align: right;">\$</td> <td style="width: 20%; text-align: right;">762,500.00</td> </tr> <tr> <td>2. Net change by Change Orders</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">-</td> </tr> <tr> <td>3. Current Contract Price (Line 1 + Line 2)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">762,500.00</td> </tr> <tr> <td>4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">762,500.00</td> </tr> <tr> <td colspan="3">5. Retainage</td> </tr> <tr> <td style="padding-left: 20px;">a. _____ X \$ 762,500.00 Work Completed =</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">-</td> </tr> <tr> <td style="padding-left: 20px;">b. _____ X \$ - Stored Materials =</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">-</td> </tr> <tr> <td style="padding-left: 20px;">c. Total Retainage (Line 5.a + Line 5.b)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">-</td> </tr> <tr> <td>6. Amount eligible to date (Line 4 - Line 5.c)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">762,500.00</td> </tr> <tr> <td>7. Less previous payments (Line 6 from prior application)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">703,475.00</td> </tr> <tr> <td>8. Amount due this application</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">59,025.00</td> </tr> <tr> <td>9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">-</td> </tr> </table>		1. Original Contract Price	\$	762,500.00	2. Net change by Change Orders	\$	-	3. Current Contract Price (Line 1 + Line 2)	\$	762,500.00	4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	762,500.00	5. Retainage			a. _____ X \$ 762,500.00 Work Completed =	\$	-	b. _____ X \$ - Stored Materials =	\$	-	c. Total Retainage (Line 5.a + Line 5.b)	\$	-	6. Amount eligible to date (Line 4 - Line 5.c)	\$	762,500.00	7. Less previous payments (Line 6 from prior application)	\$	703,475.00	8. Amount due this application	\$	59,025.00	9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$	-
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<b>Contractor's Certification</b> The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.																																					
<b>Contractor:</b> _____ <b>Signature:</b> _____ <b>Date:</b> _____																																					
<b>Recommended by Engineer</b> By: <u></u> Title: <u>Project Engineer</u> Date: <u>7/28/2025</u>	<b>Approved by Owner</b> By: _____ Title: _____ Date: _____																																				
<b>Approved by Funding Agency</b> By: _____ Title: _____ Date: _____	By: _____ Title: _____ Date: _____																																				

Less  
\$50,000.00  
liquidated  
damages.  
Total to be  
paid:  
\$9,025.00





## Contractor's Application for Payment

Owner's Project No.:	WW2309AP
Engineer's Project No.:	NP22-0404
Contractor's Project No.:	2322

Application Date: 07/24/25

[illegible]

Contract Substantial Completion Deadline = 5/14/2025  
Actual Substantial Completion = 7/9/2025

Days Past	Daily LDs	Total LD
56	\$ 800.00	\$ 44,800.00

Contract Final Completion Deadline = 7/9/2025  
Actual Final Completion = 7/22/2025

Days Past	Daily LDs	Total LD
13	\$ 400.00	\$ 5,200.00

**Total LDs = \$ 50,000.00**



# Contractor's Application for Payment

<b>Owner:</b>	City of New Plymouth	<b>Owner's Project No.:</b>	
<b>Engineer:</b>	HECO Engineers	<b>Engineer's Project No.:</b>	NP23-0387
<b>Contractor:</b>	Fossil Coatings, LLC	<b>Contractor's Project No.:</b>	
<b>Project:</b>	Tank 9 Recoating		
<b>Contract:</b>	Tank 9 Recoating		
<b>Application No.:</b>	3 (Final)	<b>Application Date:</b>	7/25/2025
<b>Application Period:</b>	From 6/11/2025 to 7/25/2025		

1. Original Contract Price	\$	247,000.00
2. Net change by Change Orders	\$	20,300.00
3. Current Contract Price (Line 1 + Line 2)	\$	267,300.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	267,300.00
5. Retainage		
a. 0% X \$ 267,300.00 Work Completed =	\$	-
b. X \$ - Stored Materials =	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	-
6. Amount eligible to date (Line 4 - Line 5.c)	\$	267,300.00
7. Less previous payments (Line 6 from prior application)	\$	186,675.00
8. Amount due this application	\$	80,625.00
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$	-

## Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

<b>Contractor:</b>	Fossil Coatings	
<b>Signature:</b>	<i>[Signature]</i>	<b>Date:</b> 7/29/2025
<b>Recommended by Engineer</b>	<b>Approved by Owner</b>	
<b>By:</b> <i>[Signature]</i>	<b>By:</b>	
<b>Title:</b> Project Engineer	<b>Title:</b>	
<b>Date:</b> 7/28/2025	<b>Date:</b>	
<b>Approved by Funding Agency</b>		
<b>By:</b>	<b>By:</b>	
<b>Title:</b>	<b>Title:</b>	
<b>Date:</b>	<b>Date:</b>	



**Progress Estimate - Lump Sum Work**

**Contractor's Application for Payment**

<b>Owner:</b>	City of New Plymouth	<b>Owner's Project No.:</b>	
<b>Engineer:</b>	HECO Engineers	<b>Engineer's Project No.:</b>	NP23-0387
<b>Contractor:</b>	Fossil Coatings, LLC	<b>Contractor's Project No.:</b>	
<b>Project:</b>	Tank 9 Recoating		
<b>Contract:</b>	Tank 9 Recoating		

Application No.: 3 (Final)		Application Period: From		to		07/25/25		Application Date: 07/25/25	
A	B	C	D	E	F	G	H	I	
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)	
			(D + E) From Previous Application (\$)	This Period (\$)					
Original Contract									
SP-1	Interior Coating	177,000.00		80,625.00		177,000.00	100%	-	
SP-2	Exterior Coating	70,000.00				70,000.00	100%	-	
						-		-	
						-		-	
						-		-	
Original Contract Totals		\$ 247,000.00	\$ -	\$ 80,625.00	\$ -	\$ 247,000.00	100%	\$ -	
Change Orders									
CO-1	Additional tank work interior and replace anodes	20,300.00				20,300.00	100%	-	
						-		-	
						-		-	
						-		-	
Change Order Totals		\$ 20,300.00	\$ -	\$ -	\$ -	\$ 20,300.00	100%	\$ -	
Original Contract and Change Orders									
Project Totals		\$ 267,300.00	\$ -	\$ 80,625.00	\$ -	\$ 267,300.00	100%	\$ -	



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*Office of the Clerk*

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(208) 278-5338 Fax  
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August 1, 2025

Dear City of New Plymouth Councilmembers, Staff and Constituents,

Please accept my resignation as City of New Plymouth Mayor effective August 4, 2025. It's been an honor to have served in this capacity. Thank you for your support and trust.

Respectfully,



Mayor Lisa Grace