

Residential Building Permit Application

City of New Plymouth

301 N. Plymouth Ave. New Plymouth, ID 83655

phone 278-5338 fax 278-5330

For Inspections, call: 208-452-4946

FOR OFFICE USE

Permit Application Number: \_\_\_\_\_

Date: \_\_\_\_\_ Recvd By: \_\_\_\_\_

Amt. Recvd \$: \_\_\_\_\_

Ck#

Cash

Project Address (Will be assigned for all new construction): \_\_\_\_\_

Legal Description: Lot \_\_\_\_\_ Block \_\_\_\_\_ Subdivision \_\_\_\_\_ or Long Legal

Project Value: \$ \_\_\_\_\_

Owner: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ E-mail: \_\_\_\_\_

Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ E-mail: \_\_\_\_\_

Architect/Designer: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ E-mail: \_\_\_\_\_

PROJECT INFORMATION

New Dwelling - Square footage: First Story: \_\_\_\_\_ Second Story: \_\_\_\_\_

Basement: \_\_\_\_\_ Garage: \_\_\_\_\_ Covered Patio: \_\_\_\_\_ Covered Carport: \_\_\_\_\_

Duplex - Square footage: First Story: \_\_\_\_\_ Second Story: \_\_\_\_\_

Basement: \_\_\_\_\_ Garage: \_\_\_\_\_ Covered Patio: \_\_\_\_\_ Covered Carport: \_\_\_\_\_

Residential Addition: Square Feet: \_\_\_\_\_ Garage: \_\_\_\_\_

Residential Remodel - Describe: \_\_\_\_\_

Residential Repair - Describe: \_\_\_\_\_

Manufactured Home -  New  Used Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_

Site Plan - All site plans must be not less than 1/20 scale and include lot lines, drainage, north arrow, lot corner, and foundation elevations.

Installer \_\_\_\_\_ Installer License Number \_\_\_\_\_ Type of Skirting \_\_\_\_\_ Length \_\_\_\_\_ Width \_\_\_\_\_

ZONE DESIGNATION \_\_\_\_\_ OCCUPANCY GROUP \_\_\_\_\_ TYPE OF CONST. \_\_\_\_\_

NOTES: \_\_\_\_\_

Declaration: Applicant hereby certifies that the information provides is true and correct to the best of their knowledge.

Owner or Owners Authorized Agent: \_\_\_\_\_ Date: \_\_\_\_\_

**Department Approval & Fee Worksheet/Receipt**

Permit Application Number \_\_\_\_\_

Building Address \_\_\_\_\_

Owner or Applicant \_\_\_\_\_

Phone # \_\_\_\_\_

**Utility Connection Fees:**

Water Service Connection \_\_\_\_\_

Sewer Service Connection \_\_\_\_\_

Right of Way Permit \_\_\_\_\_

**Total Utility Connection Fees:** \_\_\_\_\_

**Building Department Fees:**

Building Permit \_\_\_\_\_

Manufactured/Mobile Home \_\_\_\_\_

Building Plan Rev. Deposit \_\_\_\_\_

Building Plan Review \_\_\_\_\_

Hood & Duct Fire Supr. Insp. \_\_\_\_\_

Flammable & Combustible \_\_\_\_\_

Liquids Storage Tank Removals  
and Installations \_\_\_\_\_

**Total Building Department Fees:** \_\_\_\_\_

**Total Fees:** \_\_\_\_\_ **Ck#**

Cash

**Department Approvals:** I have reviewed the plans and specifications applicable to my department and authorize the issuance of a building permit. I have attached any conditions not addressed on the Application form.

Planning & Zoning, Reviewed By: \_\_\_\_\_ Date \_\_\_\_\_

Public Works, Reviewed By: \_\_\_\_\_ Date \_\_\_\_\_

Building, Reviewed By: \_\_\_\_\_ Date \_\_\_\_\_

## BUILDING PERMIT APPLICATION INFORMATION

- Fences and other miscellaneous projects only require the completion of the building permit application and a minimal review.
- Additional permits are required for any electrical, plumbing and mechanical installations.
- Permit applications are reviewed in the order in which they are received, so in order to avoid any delays make sure that all of the required information is provided.

***Idaho Code Chapter 22 of Title 55 requires excavators to call 811 or 1-800-342-1585 not less than two (2) business days nor more than ten (10) business days before scheduled date for commencement of excavation.***

**RESIDENTIAL** - Two sets of plans and specifications need to be provided with the following information:

### **New Single Family Dwellings/Duplexes and Townhouses - Two full sets of plans**

- Site Plan - All site plans must be to not less than 1/20 scale and include lot lines, easements, drainage, north arrow, lot corner and foundation elevations.
- Foundation Plan - Reinforcement (required only for foundations exceeding 2 feet in height), ventilation, frost wall for stoops of other appendages.
- Wall Section - Foundation, structural framing members, wall composition (including wall insulation & insulated sheathing) insulation baffles, roof framing, roof sheathing, roof covering, roof pitch.
- Elevations - Front, back and both sides.
- Flood Plain - Flood plain certificate for all projects built within the designated flood plane.

### **Residential Additions/Accessory Buildings**

- Site Plan - All site plans must be to not less than 1/20 scale and include lot lines, easements, drainage, north arrow, lot corner and foundation elevations.
- Floor Plan - Building dimensions, window and door sizes, smoke detectors.
- Wall Section - Foundation, structural framing members, wall composition (including wall insulation & insulated sheathing) insulation baffles, roof framing, roof sheathing, roof covering, roof pitch.

### **Manufactured/Mobile Homes**

- Site Plan - All site plans must be to not less than 1/20 scale and include lot lines, easements, drainage, north arrow, lot corner and foundation elevations.
- Set-up Details - Manufacturers installation instructions  
Installer: \_\_\_\_\_, Installers License Number: \_\_\_\_\_  
Unit Make: \_\_\_\_\_ Unit Model: \_\_\_\_\_  
Type of Skirting: \_\_\_\_\_ Unit Width: \_\_\_\_\_ Unit Length: \_\_\_\_\_

## PLAN REVIEW TURN AROUND TIMES

The estimated time for a residential plan review is set at not more than 5 to 7 working days. This is contingent upon the submittal of a complete set of plans and specification along with all of the required supporting documents.

Exception - Projects proposed on parcels of land that are not part of a platted subdivision will take longer.

## CODES ADOPTED

2018 International Building Code	2018 International Fuel Gas Code
2018 International Fire Code	2018 Uniform Plumbing Code
2018 National Electrical Code	2018 International Energy Conservation Code
2018 International Mechanical Code	