

New Plymouth City Council Meeting
MONDAY
July 15, 2024
6:00 P.M.
New Plymouth City Council Chambers

On the 15th of July 2024, the New Plymouth City Council meeting was called to order at 6:04 P.M. by Mayor Lisa Binggeli.

Pledge of Allegiance.

Roll Call: Mayor Binggeli, Councilmembers Davis, Evans present and Balcer via zoom.

Staff members present, City Clerk Marianne Gatchell, City Attorney Jill Holinka, City Engineer Andy Gehrke, and Public Works Superintendent Beau Ziemer.

June 17, 2024 Council Minutes- (Action Item) - **Councilmember Balcer motioned to approve the minutes from July 17, 2024. Councilmember Evans seconded the motion. Motion carried.**

July 1, 2024 Council Minutes- (Action Item) - **Councilmember Davis motioned to approve the minutes from July 1, 2024. Councilmember Balcer seconded the motion. Motion carried.**

June 26, 2024 Budget Workshop Minutes- (Action Item) - **Councilmember Evans motioned to approve the June 26, 2024 Budget Workshop Minutes. Councilmember Balcer seconded the motion. Motion carried.**

July 10, 2024 Budget Workshop Minutes- (Action Item) – **Councilmember Davis motioned to approve the July 10, 2024 Budget Workshop Minutes. Councilmember Evans seconded the motion. Motion carried.**

Claims Approvals- (Action Item) – **Councilmember Evans motioned to approve the claim approvals July 1, 2024 for \$37,802.12. Councilmember Davis seconded the motion. Motion carried. Councilmember Evans motioned to approve the claim approvals July 15, 2024 for \$65,905.58. Councilmember Davis seconded the motion. Motion carried.**

Message from the Mayor

Positive feedback on the budget meeting. Apology for the previous meeting's lack of quorum. Monthly meetings with other cities and the county to discuss challenges and legislative updates have been beneficial.

Public Comments

Roger Gunn 201 E Garret St. inquired about the availability of an RV dump in the city. It was noted that the city does not currently have one, and the council agreed to discuss the feasibility.

Debbie Mills-Smith 108 SW Blvd. raised concerns about noxious weeds like poison hemlock and puncture vine. The council advised reporting these issues to the compliance officer.

Virginia Barton 205 W Canal St. requested regular financial reports with claims packages. The council acknowledged the need for improved financial transparency. Additional discussion on the effectiveness and prioritization of code enforcement in the city.

New Business

- a. Appoint New Library Board Member-Connie Carroll (Action Item) Librarian Melanie Cope recommended Connie Carroll as the new library board member. **Councilmember Balcer motioned to approve the appointment of Connie Carroll as the new library board member. Councilmember Davis seconded the motion. All in favor. Motion carried.**
- b. Special Events Permit-Double Diamond- After Rodeo Street Dance/Road Closure (Action Item) **Councilmember Evans motioned to approve the Special Events Permit for the Double Diamond After Rodeo Street Dance/Road Closure. Councilmember Davis seconded the motion. All in favor. Motion carried.**
- c. City of Fruitland Building Inspection Rate % Increase (Action Item) Discussion on increasing the building inspection fee from 50% to 65% of the total permit cost. **Councilmember Davis motioned to approve the City of Fruitland Building Inspection Rate Increase from 50% to 65% of the total cost of the building permit and allow the mayor to sign the contract. Councilmember Evans seconded the motion. All in favor. Motion carried.**
- d. Adopt Tentative FY2025 Budget (Action Item) The tentative budget was discussed by the council. **Councilmember Balcer motioned to adopt the Tentative FY2025 Budget in the amount of \$4,750,667.00 Councilmember Evans seconded the motion. Roll Call Vote. Councilmember Davis, yes. Councilmember Evans, yes. Councilmember Balcer, yes. All in favor. Motion carried.**
- e. Bulk Water Station Procurement Bid Review and Recommendation for Award (Action Item) This has been reviewed and it is recommended for approval. **Councilmember Evans motioned to approve the Bulk Water Station Procurement to Flowpoint Environmental Systems Inc. Councilmember Davis seconded the motion. Councilmember Evans motioned to allow the mayor to sign the notice of award for \$57,067.77 to Flowpoint Environmental Systems Inc. Councilmember Davis seconded the motion. Roll Call Vote. Councilmember Davis, yes. Councilmember Evans, yes. Councilmember Balcer, yes. All in favor. Motion carried.**
- f. Pond No. 4 Lining Project- Contractor Payment Application #3 and DEQ ARPA Reimbursement Request #3AP (Action Item) This has been reviewed and it is recommended for approval. **Councilmember Davis motioned to approve the Pond No.**

4 Lining Project-Contractor Payment Application #3 and DEQ ARPA Reimbursement Request #3AP for \$109250.00 and allow the mayor to sign. Councilmember Evans seconded the motion. All in favor. Motion carried.

- g. Accept resignation from Ron Martinez as Planning and Zoning Commissioner (Action Item) **Councilmember Davis motioned to accept the Resignation from Ron Martinez as Planning and Zoning Commissioner. Councilmember Evans seconded the motion. All in favor. Motion carried.**

- h. Mayor Binggeli recommends appointment of Ron Martinez to vacant city council seat. (Action Item) Ron introduced himself and gave some history about himself to the council. He is a retired teacher of 42 years. He is a member of New Plymouth Kiwanis and of Friends of the Library. He is looking forward to making a positive difference in our community as a councilmember. Ron answered questions from the council. **Councilmember Balcer motioned to accept the appointment of Ron Martinez to the vacant city council seat. Councilmember Evans seconded the motion. All in favor. Motion carried.**

- i. Mayor Binggeli recommends the appointment of Debbie Mills-Smith as Planning and Zoning Commissioner. (Action Item) Debbie introduced herself to the council and said she has been here since she was in kindergarten. She is looking forward to learning about the responsibility of being on planning and zoning. **Councilmember Evans motioned to accept the appointment of Debbie Mills-Smith as Planning and Zoning Commissioner. Councilmember Davis seconded the motion. All in favor. Motion carried.**

- j. Kiwanis Flagpole in Kiwanis Park- Mark Haws (Action Item) Mark Haws presented for approval by council for the Kiwanis Club to install a 40-foot flagpole in Kiwanis Park. The plans have been stamped by a certified engineer. Superintendent Beau Ziemer has approved the plans. **Councilmember Evans motioned to approve the Kiwanis Flagpole in Kiwanis Park. Councilmember Davis seconded the motion. All in favor. Motion carried.**

- k. Drug & Alcohol Workplace Policy- Revised (Action Item) The correction was made to add the word “alcohol” to the prospective employee signature page of the city’s Drug & Alcohol Workplace Policy. **Councilmember Davis motioned to approve the Revised Drug & Alcohol Workplace Policy. Councilmember Balcer seconded the motion. All in favor. Motion carried.**

- l. Black Mountain Addition to Contract BMS Pay (Action Item) Discussion on adding new modules to the Black Mountain software for credit card payments. The council asked to

table this until confirmation of the limits on transactions/price could be verified.

Councilmember Balcer motioned to table the Black Mountain Addition to Contract BMS Pay for confirmation of the transaction/price limit could be verified.

Councilmember Evans seconded the motion. All in favor. Motion carried.

- m. Building Lease- Discussion Only- The council discussed the idea of leasing the other half of the building at 313 N Plymouth until the library has the funds to remodel the building. The monthly lease payment would then be set aside for the library's remodel of the building.

Department Reports

- a. Library Report- No Discussion
- b. Engineering Status Report- E. Elm will be done before school starts. On track to install the pond liner end of month/beginning of next month.

Adjournment

The meeting was adjourned at 7:37PM. **Councilmember Davis motioned to adjourn the meeting at 7:37 p.m. Councilmember Evans seconded the motion. All in favor. Motion carried.**

Approve:

Attest:

Lisa Binggeli, Mayor

Marianne Gatchell, City Clerk