

New Plymouth City Council Meeting
MONDAY
5 February 2018
6:30 P.M.
New Plymouth City Council Chambers

On the 5th of February 2018, the New Plymouth City Council meeting was called to order at 6:30 PM by Mayor Earles. The Pledge of Allegiance was led by Councilman York. Roll call was taken with council members Tom Hoppell, Bill Warnke, Eileen Balcer, and Rick York in attendance.

Staff members in attendance were City Clerk Danielle Painter, Deputy Clerk Alishia Elliott, Public Works Superintendent Beau Ziemer, and City Engineer Andy Gehrke.

Guests present included Cora Kurth and Debbie Mills.

January 16th City Council Minutes – **Councilman Warnke moved to approve the January 16th City Council minutes. Councilwoman Balcer seconded the motion. The voting was unanimous in favor of the motion.**

Quarterly Financial Report – **Councilman Hoppell moved to approve the Quarterly Financial Report. Councilman Warnke seconded the motion. The voting was unanimous in favor of the motion.**

December Financial Report – **Councilman Hoppell moved to approve the December Financial Report. Councilwoman Balcer seconded the motion. The voting was unanimous in favor of the motion.**

January Shut-Off/Delinquent Report – **Councilman Hoppell moved to approve the January Shut-Off/Delinquent Report. Councilman Warnke seconded the motion. The voting was unanimous in favor of the motion.**

January Building/Mechanical Report – **Councilman Warnke moved to approve the January Building/Mechanical Report. Councilwoman Balcer seconded the motion. The voting was unanimous in favor of the motion.**

January Planning & Zoning Report – **Councilwoman Balcer moved to approve the January Planning & Zoning Report. Councilman Warnke seconded the motion. The voting was unanimous in favor of the motion.**

Claim Approvals totaling \$32,307.91 – Councilman Hoppell had questions about the HECO Engineers bill and the Total Electric bill. **Councilman York moved to approve the claim approvals. Councilman Warnke seconded the motion. The voting was unanimous in favor of the motion.**

New Business

HORSESHOE PARK PATHWAY PHASE 1- 4(F) DOCUMENTATION

City Engineer Andy Gehrke explained the 4(F) documentation required by Idaho Transportation Department.

HECO ENGINEERS – ASSESSMENT OF CITY BUILDINGS PROPOSAL

Councilman Hoppell questioned City Engineer Andy Gehrke about the amount of hours billed in the proposal. **Councilman York moved to approve the proposal from HECO Engineers for the assessment of the city buildings. Councilman Hoppell seconded the motion. The voting was unanimous in favor of the motion.**

COUNCILMAN HOPPELL – GRANT WRITING

Councilwoman Eileen Balcer moved to allow Councilman Hoppell to write grants for The City of New Plymouth, with the requirement that he presents each grant opportunity to the council before submitting the application. Councilman Hoppell seconded the motion. Councilwoman Balcer, Councilman Warnke and Councilman Hoppell were in favor of the motion. Councilman York opposed the motion. Councilman York moved to amend the motion to require Councilman Hoppell to present the grant to the council before starting the application. Councilman Warnke seconded the motion. The voting was unanimous in favor of the motion.

KIWANIS PARK STRUCTURE

Councilman Hoppell presented information on CXT prefabricated concrete buildings, to the council, for Kiwanis Park. The grant would provide a year round bathroom facility.

III-A APPOINTMENT

Mayor Earles recommended the appointment of Deputy Clerk Alishia Elliott to the III-A Board of Trustees and Councilman Bill Warnke as her alternate. **Councilman Hoppell moved to approve the appointment of Deputy Clerk Alishia Elliott and Councilman Bill Warnke to the III-A Board of Trustees. Councilwoman Balcer seconded the motion. The voting was unanimous in favor of the motion.**

SCHEDULE CITY TOUR

Councilwoman Balcer moved to schedule the City Tour for March 19th at 6:00 PM. Councilman Warnke seconded the motion. The voting was unanimous in favor of the motion.

TORT CLAIM

Councilwoman Balcer moved to deny the tort claim. Councilman York seconded the motion. The voting was unanimous in favor of the motion.

RESCHEDULE FEBRUARY 19TH CITY COUNCIL MEETING

Councilman Warnke moved to reschedule the February 19th City Council meeting to February 20th at 6:30 PM. Councilwoman Balcer seconded the motion. The voting was unanimous in favor of the motion.

Ordinances

ORDINANCE 368 – ACCESSORY BUILDING SETBACKS

Councilwoman Balcer moved to read ordinance 368 by title only. Councilman Warnke seconded the motion. Roll call vote was taken: Councilman Hoppell – Yes; Councilman Warnke – Yes; Councilwoman Balcer – Yes; and Councilman York - Yes. The motion passed with 4 yes and 0 nos. City Clerk Danielle Painter read ordinance 368 by title only. Councilwoman Balcer moved to accept the first reading and to suspend the second and third readings. Councilman York seconded the motion. Roll call vote was taken: Councilman Hoppell – Yes; Councilman Warnke – Yes; Councilwoman Balcer – Yes; and Councilman York - Yes. The motion passed with 4 yes and 0 nos. Councilwoman Balcer moved to adopt ordinance 368. Councilman Warnke seconded the motion. Roll call vote was taken: Councilman Hoppell – Yes; Councilman Warnke – Yes; Councilwoman Balcer – Yes; and Councilman York - Yes. The motion passed with 4 yes and 0 nos.

ORDINANCE 371 – BUILDING CODE ADOPTION

Councilman Hoppell moved to read ordinance 371 by title only. Councilwoman Balcer seconded the motion. Roll call vote was taken: Councilman Hoppell – Yes; Councilman Warnke – Yes; Councilwoman Balcer – Yes; and Councilman York - Yes. The motion passed with 4 yes and 0 nos. City Clerk Danielle Painter read ordinance 371 by title only. Councilman Warnke moved to accept the first reading and to suspend the second and third readings. Councilman Hoppell seconded the motion. Roll call vote was taken: Councilman Hoppell – Yes; Councilman Warnke – Yes; Councilwoman Balcer – Yes; and Councilman York - Yes. The motion passed with 4 yes and 0 nos. Councilman Warnke moved to adopt ordinance 371. Councilwoman Balcer seconded the motion. Roll call vote was taken: Councilman Hoppell – Yes; Councilman Warnke – Yes; Councilwoman Balcer – Yes; and Councilman York - Yes. The motion passed with 4 yes and 0 nos.

Executive Session 74-206 1(B) – To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent, or public school student.

Councilman York moved to enter into executive session per I.C. 74-206 1(B) at 7:17 PM. Councilman Warnke seconded the motion. Roll call vote was taken: Councilman Hoppell – Yes; Councilman Warnke – Yes; Councilwoman Balcer – Yes; and Councilman York - Yes. The motion passed with 4 yes and 0 nos.

Councilman Hoppell moved to exit executive session at 7:33 PM. Councilwoman Balcer seconded the motion. Roll call vote was taken: Councilman Hoppell – Yes; Councilman Warnke – Yes; Councilwoman Balcer – Yes; and Councilman York - Yes. The motion passed with 4 yes and 0 nos.

COUNCIL LETTER

Councilman Hoppell moved to send the council letter that was signed in executive session. Councilman Warnke seconded the motion. The voting was unanimous in favor of the motion.

Mayor and Council Comments

Councilman Hoppell and Councilwoman Balcer asked if there are any activities or events happening in New Plymouth in the spring time.

Adjournment

Councilman Hoppell moved to adjourn the council meeting. The motion was seconded by Councilwoman Balcer. The voting was unanimous in favor of the motion.

The meeting adjourned at 7:35 P.M.

Approve:

Attest:

Beth Earles, Mayor

Alishia Elliott, Deputy Clerk