

NEW PLYMOUTH CITY COUNCIL  
Regular Meeting Agenda  
December 15, 2025 – 6:00 PM  
New Plymouth City Council Chambers  
215 N Plymouth Avenue

1. Call Meeting to Order – Roll Call
2. Pledge of Allegiance
3. Approval of Minutes – December 1, 2025 (**Action Item**)
4. Approval of Payables (**Action Item**)
5. **Public Hearing (Action Item)**
  - A. Vacate Aspen Street
    1. Staff Presentation – Beau Ziemer – Public Works Superintendent
    2. Owner Presentation – Neil & Janet Sung – 901 S. Plymouth Ave
    3. Public Comments
    4. Close of Public Hearing
    5. Decision of Public Hearing
6. **New Business**
  - A. Accept the 2025 General City Election Canvassed Results -Stephanie Johnson, Treasurer (**Action Item**)
  - B. Approval of Alcohol Licenses – EZ Mart, Lowell Mini Mart, Family Dollar, The Club, Pilgrim Market – Stephanie Johnson, Treasurer (**Action Item**)
  - C. The status of Co-Op Park and who owns that parcel of land – Council President Evans (**Discussion only**)
7. **Department Reports**
  - A. Clerk/Building/P & Z – Marianne Gatchell, Clerk/Planning & Zoning Administrator
  - B. Treasurer – Stephanie Johnson, Treasurer
  - C. Library – Melanie Cope, Director
  - D. Public Works – Beau Ziemer, Public Works Superintendent
  - E. Engineer – Andy Gehrke – HECO Engineering
8. **Citizen Comments** (3 Minutes Max Per Person)

This time is reserved for public comments to the City Council on non-agenda items. Council will not answer questions, and it is not for testimony on public hearings or pending applications.
9. **Mayor & Council Comments** (3 Minutes Per Person)
10. **Executive Session (Action Item)**

74-206(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student.

74-206(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement
11. **Decision of Executive Session (Action Item)**
12. **Adjournment (Action Item)**

Any person needing special accommodation to participate in the above-mentioned meeting should contact New Plymouth City Clerk's Office at 215 N. Plymouth or phone (208) 278-5338